

Board of Education Re-Org & Regular Meeting	July 13, 2015	Sullivan West Central School High School Library	Page -1-
MEMBERS PRESENT:	M. Scheutzow, President K. Cohen, Member K. Meckle, Member	L. Arzilli, Member J. Glase, Member	R. Brey, Member R. Huggler, Member
ABSENT:	R. Joyce-Turner & T. Peachey		
OTHERS PRESENT:	Nancy M. Hackett, Supt. M. Luty, District	L. Poston, Asst. Supt for Adm Services Public, Staff & Student	
The meeting was called to order at 7:04 PM. Mrs. Luty led in the Pledge to the Flag.			
Mrs. Luty administered the Oath of Office to Mr. Arzilli, Mrs. Brey and Mr. Huggler.			
Mrs. Luty opened the floor for nominations for Board President. Mrs. Brey nominated Mrs. Scheutzow, the nomination was seconded by Ms. Glase. Unanimously carried			Elect Board President
Mrs. Luty opened the floor for nominations for Vice President. Mr. Arzilli nominated Mrs. Joyce-Turner, the nomination was seconded by Mrs. Meckle. Unanimously carried			Elect Board V-President
Mrs. Luty administered the oath of office to the board president, Mrs. Scheutzow then turned the meeting over to her.			Oath of Office
Motion was made by Mrs. Brey, seconded by Ms. Glase to appoint Margaret L. Luty as the District Clerk for the 2015-2016 school year. Unanimously carried			Appoint District Clerk
Motion was made by Mrs. Brey, seconded by Ms. Glase to appoint Doreen Hanson as the Tax Collector for the 2015-2016 school year at a stipend of \$10,309. Unanimously carried			Appoint Tax Collector
Motion was made by Mrs. Brey, seconded by Ms. Glase to appoint Margaret L. Luty as the Deputy Treasurer for the 2015-2016 school year at no salary. Unanimously carried			Appoint M. Luty Deputy Treasurer
Motion was made by Mrs. Brey, seconded by Ms. Glase to appoint Shelley Marcus to the position of claims auditor for the 2015-2016 school year at a stipend of \$4,245. Unanimously carried			Appoint Claims Auditor
Motion was made by Mrs. Brey, seconded by Ms. Glase to appoint the Sullivan County BOCES as the Claims Auditor backup for the 2015-2016 school year. Unanimously carried			Appoint BOCES Claims Auditor backup
Motion was made by Mrs. Brey, seconded by Ms. Glase to appoint the Assistant Superintendent for Student Services to the position of Medicaid Compliance Officer for the 2015-2016 school year. Unanimously carried			Appoint Medicaid Compliance Officer
Motion was made by Mrs. Brey, seconded by Ms. Glase to appoint as the District Harassment Complaint Officials – Rod McLaughlin and Joanne Lane for the 2015-2016 school year. Unanimously carried			Appoint District Harassment Complaint Officials
Motion was made by Mrs. Brey, seconded by Ms. Glase to appoint the Assistant Superintendent for Student Services to the position the District’s Dignity Act Coordinator for the 2015-2016 school year. Unanimously carried			Appoint District Dignity Act Coordinator
Motion was made by Mrs. Brey, seconded by Ms. Glase to authorize the Board President to sign an agreement with Dr. Paul Salzberg, School Physician for the 2015-2016 school year for \$10,000 as per contract. Unanimously carried			Appoint school Physician
Motion was made by Mrs. Brey, seconded by Ms. Glase to appoint Dr. Anthony Danas as the school dentist at no salary for the 2015-2016 school year. Unanimously carried			Appoint school Dentist
Motion was made by Mrs. Meckle, seconded by Mr. Arzilli to appoint the Assistant Superintendent for Administrative Services as the purchasing agent at no salary for the 2015-2016 school year and in her absence the Superintendent. Unanimously carried			Appoint purchasing agent
Motion was made by Mrs. Meckle, seconded by Mr. Arzilli to appoint the Superintendent as the payroll certification officer at no salary for the 2015-2016 school year. Unanimously carried			Appoint payroll Certification officer
Motion was made by Mrs. Meckle, seconded by Mr. Arzilli to appoint the following personnel as petty cash treasurers at no salary for the 2015-2016 school year:			Appoint petty cash treasurers
Elementary/J. Peters	(limit \$20.00)	High School/M. Plescia	(limit \$50.00)
Tax Collector/D. Hanson	(limit \$100.00)	Cafe/Elementary/R. Meyer	(limit \$100.00)
Cafe/High School/R. Meyer	(limit\$100.00)		

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Unanimously carried			
Motion was made by Mrs. Brey, seconded by Ms. Glase to appoint Christina Meckle as extracurricular classroom treasurer at no salary for the 2015-2016 school year.			Appoint extra Curricular class- room treasurer
Unanimously carried			
Motion was made by Mrs. Meckle, seconded by Mr. Arzilli to appoint Lisa Moran as the deputy extracurricular classroom treasurer at no salary for the 2015-2016 school year.			Appoint deputy Extracurricular classroom treasurer
Unanimously carried			
Motion was made by Mrs. Meckle, seconded by Mr. Arzilli to appoint Scott Haberli as the Chief Faculty Counselor at no salary for the 2015-2016 school year.			Appoint Chief Faculty Counselor
Unanimously carried			
Motion was made by Mrs. Meckle, seconded by Mr. Arzilli to appoint the Assistant Superintendent for Administrative Services as the extracurricular classroom controller at no salary for the 2015-2016 school year.			Appoint extra Curricular class- room controller
Unanimously carried			
Motion was made by Mrs. Meckle, seconded by Mr. Arzilli to appoint the Assistant Superintendent for Administrative Services as the records access officer at no salary for the 2015-2016 school year.			Appoint Records Access Officer
Unanimously carried			
Motion was made by Mrs. Meckle, seconded by Mr. Arzilli to appoint Christina Meckle as the records retention officer at no salary for the 2015-2016 school year.			Appoint Records Retention Officer
Unanimously carried			
Motion was made by Mrs. Meckle, seconded by Mr. Arzilli to appoint the Assistant Superintendent for Student Services as the Title IX Compliance officer at no salary for the 2015-2016 school year.			Appoint Title IX Compliance Officer
Unanimously carried			
Motion was made by Mrs. Meckle, seconded by Mr. Arzilli to designate, upon the recommendation of Superintendent Hackett the following administrative lines of authority: District: Superintendent, Assistant Superintendent for Student Services, Assistant Superintendent for Administrative Services, Superintendent’s Designee Elementary School: Principal, Assistant Principal, Designated Central Office administrator High School: Principal, Assistant Principal, Designated High School Staff			Designate Administrative Lines of authority
Unanimously carried			
Motion was made by Mrs. Meckle, seconded by Mr. Arzilli to approve, upon the recommendation of Superintendent Hackett the attached Organization Chart for the 2015-2016 school year (File #070915-01).			Approve Organization Chart
Unanimously carried			
Motion was made by Mrs. Meckle, seconded by Mr. Arzilli to appoint, upon the recommendation of Superintendent Hackett, Mary Scheutzow, as the Board of Education designee to appoint an Impartial Hearing Officer when necessary.			Appoint Impartial Hearing Officer
Unanimously carried			
Motion was made by Mrs. Meckle, seconded by Mr. Arzilli to appoint the following to the Committee on Special Education: school age children <i>Chairperson</i> -Joanne Lane <i>Physician</i> - Dr. Salzberg (as needed) <i>Speech Therapist</i> - Lisa Muth <i>Counselors</i> : Nancy Ference, Virginia Kassay. <i>Other Members</i> : Child's special and regular education teachers		<i>Psychologist</i> - Sheri Parucki <i>Guidance</i> - D. Welton, K. Carroll, M. Bryant <i>Parent Members</i> - Jody Schanil	Appoint Committee on Special Education
Unanimously carried			
Motion was made by Mrs. Brey, seconded by Mr. Cohen to appoint the following to the Committee on Preschool Special Education: Children aged 3 to 5 <i>Chairperson</i> – Joanne Lane <i>Parent Members</i> - Jody Schanil <i>Other Members</i> : Agency representative		<i>Psychologist</i> – Sheri Parucki <i>County Representative</i> - Lisa Wissman	Appoint Committee on Special Education Preschool
Unanimously carried			
Motion was made by Mrs. Brey, seconded by Mr. Cohen to appoint the following Sub-Committee on Special Education to include: parent of the student; regular education teacher; special education teacher; related service providers (as needed); Assistant Superintendent for Student Services or school designee.			Appoint sub committee on Special Education
Unanimously carried			
Motion was made by Mrs. Brey, seconded by Mr. Cohen to appoint the following to the Section 504 Committee: <i>Chairperson</i> – Joanne Lane <i>Physician</i> - Dr. Salzberg (as needed) <i>Other Members</i> : Child's special and regular education teachers (as needed)		<i>Psychologist</i> – Sheri Parucki	Appoint section 504 committee
Unanimously carried			
Motion was made by Mrs. Brey, seconded by Ms. Glase to appoint Kathy Meckle as the Sullivan County School Boards Association Executive Committee Representative and Rose Joyce-Turner as the alternate representative for the 2015-2016 school year.			Appoint SCSBA Executive Committee reps
Unanimously carried			

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Motion was made by Mrs. Brey, seconded by Mr. Cohen to designate as the official newspapers the Sullivan County Democrat and The River Reporter for the 2015-2016 school year. Unanimously carried			Designate Official Newspapers
Motion was made by Mrs. Brey, seconded by Mr. Cohen to designate the First National Bank of Jeffersonville, and First Niagara Bank as the official banks, not to exceed \$20,000,000 for the 2015-2016 school year. Unanimously carried			Designate Official banks
Motion was made by Mrs. Brey, seconded by Mr. Cohen to designate TD Banknorth and Chase-JP Morgan and Bank of America as additional depositories not to exceed \$20,000,000 for the 2015-2016 school year. Unanimously carried			Designate Additional Depositories
Motion was made by Mrs. Brey, seconded by Mr. Cohen to authorize the Superintendent and the Assistant Superintendent for Administrative Services to approve budget transfers for \$20,000 or less for the 2015-2016 school year. Unanimously carried			Authorize approval of Budget transfers
Motion was made by Mrs. Brey, seconded by Mr. Cohen to authorize the Superintendent to approve conference requests for the 2015-2016 school year. Unanimously carried			Authorize Approval of conference requests
Motion was made by Mrs. Brey, seconded by Mr. Cohen to authorize the Superintendent to sign and submit grant applications for the 2015-2016 school year. Unanimously carried			Authorize to sign Grant applications
Motion was made by Mrs. Brey, seconded by Mr. Cohen that the treasurer and the tax collector will be bonded for \$1,000,000 for the 2015-2016 school year. Unanimously carried			Bond treasurer & tax collector
Motion was made by Mrs. Brey, seconded by Mr. Cohen to approve the IRS mileage rate as mileage allowance for official school travel for the 2015-2016 school year. Unanimously carried			Establish mileage Allowance
Motion was made by Mrs. Brey, seconded by Mr. Cohen to re-adopt all Policies and Code of Ethics in effect during the previous year. Unanimously carried			Re-adopt Policies & Code of Ethics
Motion was made by Mrs. Brey, seconded by Mr. Cohen to designate board meeting dates per attached calendar. Unanimously carried			Designate board meeting dates
The regular meeting immediately followed the reorganization meeting.			
Motion was made by Mrs. Brey, seconded by Mr. Arzilli to accept the agenda. Unanimously carried			Accept Agenda
Motion was made by Mr. Cohen, seconded by Mrs. Brey to approve the minutes of the regular meeting held on June 18, 2015 as submitted. Unanimously carried			Approve minutes
Mrs. Scheutzow opened the meeting for public comment. A community member spoke on the successful sale of the Narrowsburg School Building and encouraged the Board to allow the students to go on an international trip.			
The Board of Education Committees were decided by the Board. Dr. Hackett and Mrs. Poston gave their reports.			
Motion was made by Ms. Glase, seconded by Mrs. Brey to approve the Budget Transfer for June 2015. Unanimously carried			Approve budget transfer
Motion was made by Ms. Glase, seconded by Mrs. Brey to accept the pre-audit Treasurers Report for June 2015. Unanimously carried			Accept pre-audit Treasurers report
Motion was made by Ms. Glase, seconded by Mrs. Brey to accept the extra-curricular reports for June 2015. Unanimously carried			Accept extra- curricular report
Motion was made by Ms. Glase, seconded by Mr. Arzilli to approve, upon the recommendation of Superintendent Hackett, the student international trip to France, Switzerland, Austria and Germany on March 19, 2016 to March 27, 2016. Unanimously carried			Approve international trip 3-19 to 3-27-2016
Motion was made by Ms. Glase, seconded by Mrs. Brey that the Board of Education authorizes the Board President and Superintendent of Schools to execute the attached contract by and between the Sullivan West Central School District and the Green Chimney’s School to provide student services as outlined in the attached contract for the term of July 2015- June 2016. (File #070915-02) Unanimously carried			Authorize contract with Green Chimney School
Motion was made by Ms. Glase, seconded by Mrs. Brey, that the Board of Education of the Sullivan West Central School District does hereby nominate Dorothy Slattery to the position of NYSSBA Area 9 Director. Unanimously carried			Nominate D. Slattery Area 9 director

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Motion was made by Ms. Glase, seconded by Mrs. Brey that the Board of Education authorizes the Assistant Superintendent for Administrative Services to execute the attached Work Site Agreement by and between the Sullivan West Central School District and the Sullivan County Center for Workforce Development regarding the employment of Summer Youth Employment Program participants as outlined in the Agreement. (File #070915-03) Unanimously carried			Execute agree- with Work Force Development
Motion was made by Ms. Glase, seconded by Mrs. Brey to create, upon the recommendation of Superintendent Hackett one (1) FTE additional teacher for the 2015-2016 Summer 7 th /8 th Grade Remedial Program, and to appoint Jenna Sayers to the position at \$43.00 per hour, as per the summer school personnel seniority list. Unanimously carried			Appoint extra teacher for Summer school
Motion was made by Ms. Glase, seconded by Mrs. Brey to approve the CSE report as recommended by the Chairperson of the Committee on Special Education. Unanimously carried			Approve CSE report
Motion was made by Ms. Glase, seconded by Mrs. Brey to appoint, upon the recommendation of Superintendent Hackett, Nancy S. Grimes to the part time Bookkeeper position effective the 2015-2016 school year at an hourly rate of \$31.25, not to exceed thirty-five days. Unanimously carried			Appoint N. Grimes p/t Bookkeeper
Motion was made by Mr. Glase, seconded by Mrs. Brey that the Board of Education authorizes the Board President and Superintendent of Schools to execute the attached Memorandum of Agreement (MOA) by and between the Sullivan West Central School District and the Western Sullivan United Teachers to unilaterally create a Teacher on Special Assignment (TOSA) position for the 2015-2016 school year, specifically a High School Disciplinary Officer TOSA (File #070915-04). Unanimously carried			Sign MOA HS Disciplinary Officer
Motion was made by Ms. Glase, seconded by Mrs. Brey to appoint, upon the recommendation of Superintendent Hackett, Cliff Kelly to the .4 FTE Disciplinary Officer TOSA (Teacher on Special Assignment) for the 2015-2016 academic year at an annual stipend of \$8,099. Unanimously carried			Appoint HS Disciplinary Officer
Motion was made by Ms. Glase, seconded by Mrs. Brey that the Board of Education authorizes the Board President and the Superintendent of Schools to execute the attached Memorandum of Agreement (MOA) by and between the Sullivan West Central School District and the Western Sullivan United Teachers and School Related Professionals to recognize Sheri Meyer as a TOSA (Teacher on Special Assignment - 60% technology – 40% business education) (File #070915-05) Unanimously carried			Sign MOA TOSA-S. Meyer
Motion was made by Ms. Glase, seconded by Mrs. Brey to appoint, upon the recommendation of Superintendent Hackett, Linda Immoor to the position of dental hygienist for the 2015-2016 school year at a stipend of \$175.00 per day, not to exceed sixty days. Unanimously carried			Appoint dental hygienist
Motion was made by Ms. Glase, seconded by Mrs. Brey to grant, upon the recommendation of Superintendent Hackett, to Randi Strouse (elementary teacher) a leave of absence beginning on October 22, 2015 with a return date of January 4, 2016 as defined by the Family Medical Leave Act. The District is in receipt of Form WH-380. Unanimously carried			Grant leave of absence R. Strouse
Motion was made by Ms. Glase, seconded by Mrs. Brey that the Board of Education of the Sullivan West Central School District, pursuant to Section 5 of the Rules of the Civil Service Law, upon recommendation of the Superintendent Hackett, does hereby appoint Katherine Hemmer to the permanent position of Typist effective August 17, 2015 with a probationary period of 26 weeks at a pro-rated annual salary of Step 6, \$38,712. Unanimously carried			Appoint K. Hemmer-Typist
Motion was made by Mrs. Meckle, seconded by Mr. Arzilli to appoint, upon the recommendation of Superintendent Hackett, Matthew Forster to the position of Grounds Maintenance Worker II effective August 3, 2015 with a probationary period of 26 weeks at a pro-rated annual salary of Step 3, \$37,562. Unanimously carried			Appoint M. Forster - grounds maintenance
Motion was made by Mrs. Meckle, seconded by Mr. Arzilli to amend, upon the recommendation of Superintendent Hackett, all of the Memorandums of Agreement between the District and each of the nine (9) individual school employees (Albert Demarmels; Elizabeth A. Huggler; Joanne Lane; Rickey Layton; Stephen Lewis; Margaret L. Luty; Regina Meyer; Lorraine Poston and Dawn Priebe) to reflect the following adjustment: The District shall contribute a sum annually for the benefit of the employee to a Welfare Benefit Fund (Fund) to be maintained under the auspices of the Western Sullivan United Teachers’ and School related Personnel (WSUT), in an amount not to exceed the sum contributed to the Fund by the District for the benefit of WSUT members. The original motion was approved at the June 18, 2015 Board of Education meeting. Unanimously carried			Amend MOAs for individual school employees
Motion was made by Mrs. Meckle, seconded by Mr. Arzilli to accept the following extracurricular resignations effective immediately: Florence M. Cookingham Yearbook Assistant Lisa Parkinson Student Council Co-Advisor Tom Scardino Tenth Grade Class Advisor Bobbi Allees Yearbook Advisor			Accept extra- curricular resignations

Bobbi Allees
Unanimously carried

Art Club – High School

Motion was made by Ms. Glase, seconded by Mrs. Meckle to adjourn the meeting at 7:41 PM
Unanimously carried

Adjourn

Respectfully submitted,

Margaret L. Luty
District Clerk